

Privacy & Data Protection Policy

- The personal data held by the Lighthouse Church comprises only name, address, telephone numbers and email address and bank details as supplied by the individual.
- Data of Lighthouse Church employees and volunteers working for the Lighthouse Church are held as a legitimate interest not requiring consent.
- Personal Data is used only to distribute information about the Lighthouse Church activities to supporters.
- The Lighthouse Church holds data about a Member or Donor's Bank Details for accounting and Gift Aid purposes.
- The Lighthouse Church holds data about a Member for Disclosure Barring Service (DBS) Checks and renewal dates.
- The Lighthouse Church holds data about Children who attend with parents or attend clubs & special events offsite that require Parental/Guardian Consent. Data held will include: Name, Home address. D.O.B, Sex, Allergies/Medical conditions. Next of Kin. Emergency contact. This data will be held in the Website Members profile It will only be visible to the Parent/Member & the Church Leadership/Event Leader. A paper copy will be held for the duration of the event by the Event Leader & then shredded.
- The Lighthouse Church does not share information with third parties other than its professional and legal advisors, currently Independent Examiners Ltd., and its bank, and Disclosure Barring Service (DBS)
- Personal information is stored in The Church Website Address book which is GDPS compliant. And a 'Google Drive' Cloud account held by the church. All such Computer records of personal data are password protected and encrypted.
- Data files are checked for accuracy and deleted when no longer required to fulfil the function for which information was provided.
- Everyone has the right to check and amend the data the Lighthouse Church holds on them or to be "forgotten" unless the law dictates otherwise. This can be done at any time by the Individual by visiting the church website www.lighthouse-church.org.uk and logging into to their Personal Profile area. This Profile is visible only to the Profile Holder/Member & the Church Leaders, or by application to Bob Mullins.